

City of Preston
Regular City Council Meeting
January 13, 2020

Mayor Richard Betts called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: R. Peterson, A. Sullivan, P. Hoffman, M. Petersen. Absent: T. Sieverding

GUESTS: Dennis Driscoll, Bruce Yaddof and Janet Yaddof

VISTORS WITH BUSINESS TO PRESENT TO COUNCIL: Marc Ruden, IIW; Dave Heiar, JCEA.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented. Motion made by P. Hoffman, seconded by M. Petersen. Ayes 4, Nays 0. Motion carried.

CITIZEN /PUBLIC COMMENTS: None

MARC RUDEN, IIW: Ruden explained to Council that the Sponsored Project Application is due March 2nd and that IIW would like to get working on it. IIW's fees for services would be \$11,600 for writing the grant application. The Sponsored Project Grant is for \$100,000. Ruden went on to explain that the City would know in June if the City is awarded the grant. After that there are two other grants the City can apply for; the Water Quality Initiative Grant through IDALS (IA Dept. of Agriculture) and a CDBG Grant. Total grant money possible is approximately \$700,000. A motion was made by P. Hoffman to accept the agreement as written. Seconded by M. Petersen. Ayes 4, Nays 0. Motion carried.

DAVE HEIAR: Heiar reviewed with Mayor and Council their roles and responsibilities along with the City Administrator and staff. Heiar also discussed being a team and how important communication is within elected officials and administration. Heiar recommended that Council review the Council Manual that was in their packet and suggested that they adopt the manual. Heiar discussed committees and what is their value. Members of Council felt that committees have assisted with alleviating some of the workload of the Clerk's office. Heiar suggested reviewing the committees and possibly eliminating some of them. Heiar stated that each time there is a committee meeting an agenda needs to be posted and minutes taken. Discussion between Heiar and Council.

CONSENT AGENDA: R. Petersen had a question in regards to the Lynch Dallas expenditure, it was stated that it is correct. P. Hoffman made a motion to approve the consent agenda as presented, seconded by A. Sullivan. Ayes 4, Nays 0. Passed.

City Council-Preston, Iowa Approved Payables as of January 13, 2020

Payee	Description	Amount
GATEWAY SUPPLY LTD.	VINYL GLOVES	-47.78
BADRICK'S SERVICE & SALES	POWER WASHER HOSE	91.62
CITY OF PRESTON/POSTAGE	CERTIFIED LETTER POSTAGE	6.85
CLINTON HERALD	ANNUAL FINANCE RPT PUBLISHING	113.36
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	40.26
DORSEY & WHITNEY LLP	LEGAL SERV/SRF SEWER IMPR. FINANCE	3,500.00
DORSEY & WHITNEY LLP	LEGAS SERV/URBAN RENEWAL AMEND	3,500.00
ECIA	WW IMPROV- LABOR KEMP 1 HR	92.79
	CLOTHING-RAIN	
ERNST, RAY	PANT,SWEATSHIRT,SHOES	92.53
FLETCHER-REINHARDT CO.	BOX PAD TRANSFORMER	329.56
GATEWAY SUPPLY LTD.	COPY PAPER	49.59
HAWKEYE ELECTRIC DUBUQUE	PRESTON GENERATOR ELEC HOOK UP	48,500.00
HAWKINS INC	AZONE/CHLORINE	575.7
HEIAR PAINTING & SANDBLASTING	PAINT GAS PIPES/VALVES AT GAS STATION	2,100.00
HWY 64 DIESEL	PLOW TRUCK REPAIRS PO3501	791.41
IDEAL INDUSTRIES INC	50 BRACKETS WALKING PATH	533.76

IIW ENGINEERS & SURVEYORS	SPONSORED STORM SEWER PROJECT	954
IOWA MUN WORKERS COMP.	DEPOSIT WORK COMP PREM FY19/20	877.94
IOWA RURAL WATER ASSOC.	COMMUNITY MEMBERSHIP DUES	275
JACKSON CO. REGIONAL HEALTH CENTER	DRUG SCREEN - ERIC	22
JOHN DEERE FINANCIAL	HOSE ON GARBAGE TRUCK / OIL	193.42
JOHN L. FRANKS	ZIP TIES	29.81
KOONS GAS MEASUREMENT	5 GAS VALVES	261.51
KUNDE EXCAVATING & QUARRY INC	SPREAD SALT & SAND	150
LECTRONICS INC.	RADIO REPAIR	47.5
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	8.83
METERING & TECHNOLOGY SOLUTION	2 ELEC METERS	415.72
MICHEL, DAVID F.	REIMBURSEMENT - TIMER-DOLLAR GEN.	10.7
PRESTON TELEPHONE COMPANY	NOV PHONE SERVICE	658.51
PRESTON TIMES	MIN./BUDG AMEND/AFR PUBLICATION	515.74
PRESTON TIMES	2020 SUBSCRIPTION	25
SEITHER & CHERRY	INSTALL COOLANT PIPES-PO 3461	65,650.00
SHERMCO INDUSTRIES	PARTIAL BILLING 12-INSTALL GENERATOR	4,966.00
T & R ELECTRIC	KVA 3 PHASE PAD MOUNT	8,495.00
TAWNEY, CARL W.	38 HRS/640 MILES - LABOR LT PLANT	5,669.90
UNITED STATES CELLULAR	FIRE AND POLICE DEPT CELLPHONE	317.95
UNITED STATES CELLULAR	FIRE CELL PHONE	27.84
UNITED STATES CELLULAR	POLIC CELL PHONE	105.68
US POSTMASER	POSTAGE REFILL MACHINE	2,000.00
VAN METER INC	ELECTRIC CONTROLS PO 3474	23,206.70
WASTE AUTHORITY OF JACKSON COUNTY	LANDFILL TIPPING FEES	2,527.91
WEINSCHENK, TERESA	MILEAGE/DELIVER TRUCK MANCHESTER	95.7
WENDLING QUARRIES INC.	STREET REPAIR/ROCK	760.15
WPPI	EFFICIENT STREET LIGHTING	377.64
BAKER & TAYLOR BOOKS	BOOKS	242.8
CITY OF PRESTON/POSTAGE	NOV POSTAGE	126.97
DEMCO	TAPE	97.8
GERARDY, DENNIS	WINDOW CLEANING	350
GO TECH	SAGE .50 SUBSCRIPTION	464.33
MID AMERICA BOOKS	BOOKS	132.65
ORIENTAL TRADING	HOLIDAY CRAFTS	37.61
PRESTON MUNICIPAL UTIL.	NOVEMBER UTILITIES	266.5
PRESTON TELEPHONE COMPANY	NOV PHONE SERVICE	78.26
QUILL CORPORATION	CONSTRUCTION PAPER	31.49
ALLIANT ENERGY	ADMIN FEE - DEC 2019	1,000.00
JACKSON COUNTY MUN LEAGUE	ANNUAL MEMBERSHIP DUES 2020	25
PRESTON MUNICIPAL UTIL.	NOVEMBER UTILITIES	9,429.25
QC ANALYTICAL SERVICE LLC	WASTEWATER FEES-MONTHLY	331
SEITHER & CHERRY	EXTRA WORK COOLANT PIPING	5,614.00
STATE HYGENIC LABORATORY AR	LAB FEES	26
SULLIVAN, AMANDA	MILEAGE - MLA TRAINING	105.56
TOM & KEVIN GRAIN BIN SERVICE LLC	SET TRANSFORMARR	100
UNION-HOERMANN PRESS	PERFORATED BILLS	187
TREASURER/SALES & USE TAX	SALES & OPTION TAX	1,913.02
CARDMEMBER SERVICE	GRADE 2 WW TRTMNT- BEN	505

CARDMEMBER SERVICE	CALIBRE PRESS-LIFELINE TRNG - SCOTT	259
DOWNTOWN PUB	FIREMEN SUPPER	675
EASTERN IOWA PLUMBING & HEATING	MATT GERARDY CAMERA SEWER	250
ECIA	CODIFICATION .25 HR	95.33
GERARDY OUTDOOR POWER	T8 REPLACEMENT LED	99
HOFFMAN, PATRICIA	K-2 AWARDS	516.6
KOONS GAS MEASUREMENT	7 MUELLER 1 GAS VALVES"	356.94
LYNCH DALLAS PC	PROF SERVICE - GENERAL - PERSONNEL	155
MADISON NATIONAL LIFE INS CO INC	LIFE INS. JAN 2020	361.01
OPENING SPECIALISTS INC.	INSTALL ELEC STRIKE -CITY HALL	1,308.00
RICK'S BODY SHOP	T12 LIGHTING	272
S.J. SMITH WELDING SUPPLY	NITROGEN/GAS	60
SHERMCO INDUSTRIES	PARTIAL BILL #14-INSTALL GENERATOR	6,762.00
SPAHN & ROSE LUMBER CO	SHOCKWAVE NUT/DRIVER - TAPCON	30.97
TAWNEY, CARL W.	21 HRS/320 MILES - LABOR LT PLANT	4,699.60
TREASURER/SALES & USE TAX	SALES & OPTION TAX	0
UNITYPOINT CLINIC-OCCUPATIONAL		
MEDICINE	DRUG TEST - E. TIETJENS	42
WELLMARK BLUE CROSS & BLUE SHIELD	JAN 2020 HEALTH INS	10,238.55
CITY OF PRESTON	WPPI COMM. CONTR-PEPPERMINT PARK	1,900.00
PEFA 2019 - 258271003	DEC 2019 PEFA COMMODITY INV.	12,319.30
ADVANTAGE ADMINISTRATORS	PSF - MIKE 30.00, RAY .70	30.7
CLAYTON ENERGY CORPORATION	DEC 2019 RESERVATION CHARGE	9,501.19
TREASURER/SALES & USE TAX	SALES & OPTION TAX	0
ADVANTAGE ADMINISTRATORS	PSF - MIKE \$32, RAY \$30	62
ADVANTAGE ADMINISTRATORS	PSF - RAY	40.26
CLAYTON ENERGY CORPORATION	NOV 2019 COMMODITY	19,360.99
ADVANTAGE ADMINISTRATORS	PSF - RAY	0
TREASURER/SALES & USE TAX	SALES & OPTION TAX	6,831.00
WPPI	DEC POWER PURCHASE	41,429.14
MAQUOKETA STATE BANK	DEC. SERVICE FEE	40.23
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	49
ADVANTAGE ADMINISTRATORS	PSF - RAY	30
CLAYTON ENERGY CORPORATION	NOV 2019 RESERVATION INVOICE	9,501.19
Grand Totals:		327,256.04

28E AGREEMENTS: The Mayor informed Council that there is a handout provided by Alex Lieu to summarize the conversation he had with Mayor and Council via telephone at a previous council meeting. Discussion regarding the cost for service and what is included in the cost. The total cost for an officer for Preston is \$48.26 per hour. P. Hoffman stated that she feels that the dollar amount is accurate. A. Sullivan mentioned that Lieu noted that the Iowa State Patrol charges \$36 per hour. M. Petersen thinks we need to charge \$48 per hour. P. Hoffman stated we need to cover our costs. A. Sullivan stated that we shouldn't include the cars in the cost. M. Petersen stated that the cars are part of the costs. A. Sullivan likes the recommendation of \$38 per hour. After much more discussion it was decided to table the item until more detailed salary information is provided. (M. Petersen left the meeting at 7:25 pm).

LIBRARY: The Friends of the Library purchased a large projection screen for events such as the "Sons & Daughters of Thunder" that will be presented at the Preston Town Hall. One of the note comments

made by the delegation upon not receiving an Iowa Great Places designation was that Preston needed more artistic events. Sound equipment is needed to show movies and use at different indoor as well as outdoor events. It was requested that the council approval going forward with writing grants and raising funds for the sound equipment. A. Sullivan questioned why the Library would need the Council's approval. The Mayor stated that in the past grants were written without prior knowledge of all council members and it caused a problem. Some grants require submission happen through the city. It is important to create events through various partnerships to have a positive outcome when working toward an Iowa Great Places designation. A. Sullivan made a motion to allow grants for a sound system to be written. P. Hoffman seconded. 3 Ayes, Nays 0. Passed.

UPDATE ON RECYCLING IN JACKSON COUNTY: The Mayor attended a Mayor's meeting in St. Donatus and the mayor's questioned what will happen with the recycling in Jackson County beyond June 20th when DAC will no longer receive recycling? The county doesn't know what they are going to do as of yet. Richard Rossman attended the Waste Management Authority Meeting today, January 13th. Rossman told the Clerk's Office that the Authority is still investigating options and he will keep us updated.

UPDATE ON ELECTRIC PLANT: Carl Tawny provided an update to T. Weinschenk. Weinschenk addressed Council explaining that a couple of issues have been identified and Carl already has the solutions. He also explained the results of Saturday's mother nature test run. We had scheduled a black start test for Saturday the 11th. Due to weather we postponed it until Saturday the 18th. As luck would have it, mother nature decided to test it for us and the settings in the protective relay are set to tight to accommodate the imbalance of the load when isolated from the utility. We will be addressing this tomorrow (Tuesday) during our testing with an all-out effort to be prepared for the Saturday 18th black start test.

-Schedule, as it is now the plan is to install the catalyst on the silencer on Friday the 17th.

-The emissions and urge test are scheduled on Jan 28th.

UPDATE ON CATALYST GRANT: Nic Hockenberry (JCEA) and P. Hoffman met with Don at the Preston Times regarding the Catalyst Grant. Don had a couple of questions which Hockenberry is checking into and will get answers back to Don. P. Hoffman is moving forward with the pre-application. Weinschenk reached out to Marla (ECIA) to get a quote for writing the full application once the pre-application has been approved. Hockenberry is confident that council person, P. Hoffman, can write the pre-application. P. Hoffman has done this before for the Hometown Café and it was accepted. P. Hoffman is going to continue completing the pre-application and get it to Hockenberry for his review this week so he can proof and tweak if necessary. P. Hoffman feels we are in a good spot.

MLA PART 2: Weinschenk emailed a link to the videos for Council to view. The presenter's this year are very good. The Mayor impressed upon the Council how important it is to review these videos since we will be working on budget here shortly. Mayor Betts wrapped this discussion with, "Please view the videos in the next two weeks."

Mayor Betts requested a motion to adjourn. Motion made by P. Hoffman, seconded by A. Sullivan. Ayes 3, Nays 0. Meeting adjourned at 7:50 p.m.

Mayor Richard Betts

ATTEST:

Teresa Weinschenk, City Clerk/Administrator